

**Society for Promotion of IT & e-Governance in HP 154
(SITEG)**

(A Society of Department of Information Technology, Government of Himachal Pradesh, Block No. 24, SDA, Complex, Kasumpati, Shimla-171009.)
Telephone No. 2628914, 2628915

From

The Director (IT)-cum Member Secretary
SITEG, (EC) Shimla-9..

To

The Director,
Information & Public Relation,
Himachal Pradesh, Shimla-2.

No. DIT-B(1)5/2010-Loose 154 Dated Shimla , the 19th July, 2013.

Sub: Regarding publication of advertisement.

Sir,

Please enclosed herewith a advertisement for filling up on one post of peon in SITEG for vide publicity.

You are, therefore, requested to get the same published in The Tribune and Amer Ujala and bill of the same may please be sent to this office for arranging the payment.

Yours faithfully


Director (IT)-cum Member Secretary
SITEG (EC), Shimla-9.

Society for Promotion of IT & e-Governance in HP (SITEG)

(A Society of Department of Information Technology, Government of Himachal Pradesh, Block No. 24, SDA, Complex, Kasumpati, Shimla-171009.)

Applications are invited from the eligible candidates for the recruitment to one post of Peon on contract basis initially for one year, in the Society for Promotion of IT & e-Governance in HP (SITEG) (A Society of Department of Information Technology, Government of HP) in the pay scale of Rs. 4,900/- - Rs. 10,680/- + Rs. 1,300/- Grade pay (Rs. 6,200/- fixed).

Application should reach in the office of Director (IT)-cum- Member Secretary SITEG (EC), Shimla-9 on or before 02-08-2013.

Essential Qualifications:

1. Should have passed the Middle Examination or its equivalent from a Board/Institution duly recognized by the Central/State Government

Desirable Qualification: Knowledge of customs, manners & dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.

Selection for appointment to the above mentioned post shall be made on the basis of viva-voce test skill of the candidate.



Director (IT)-cum Member Secretary
SITEG (EC), Shimla-9.

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Telephone No. 2628914, 2628915

From

The Director (IT)-cum Member Secretary
SITEG, (EC) Shimla-9..

To

All the District Employment Officers
In Himachal Pradesh.

No. DIT-B(1)5/2010-Loose 155

Dated Shimla , the 19th July, 2013.

Sub:

Regarding filling up a post of peon on contract basis.

Sir,

It is informed that SITEG intends to fill up one post of peon on contract basis for which requisition form is enclosed.

You are, therefore, requested to send the list of eligible candidates before 2nd August, 2013 to this office to the Director (IT)-cum Member Secretary SITEG (EC) , Shimla-9.

Yours faithfully


Director (IT)-cum Member Secretary
SITEG (EC), Shimla-9.

Society for Promotion of IT & e-Governance in HP (SITEG)

(A Society of Department of Information Technology, Government of Himachal Pradesh, Block No. 24,
SDA, Complex, Kasumpati, Shimla-171009.)

REQUISITION FORM TO BE USED WHEN CALLING FOR APPLICANTS IN EMPLOYMENT EXCHANGE FOR RECRUITMENT TO GOVERNMENT VACANCIES

1.	Office/Department and address	Society for Promotion of IT & e-Governance in HP (SITEG) (A Society of Department of Information Technology, Government of HP)
2.	Name and designation of demanding officer with telephone No.	Sh. Maneesh Garg, Director (IT)-cum Member Secretary (SITEG (EC), Shimla-9. 0177- 2628914
3.	Name and designation of the officer with telephone No. to whom applicants should report	Sh. Maneesh Garg Director (IT)-cum Member Secretary (SITEG (EC), Shimla-9. 0177-2628914
4.	Date, time and place of interview	To be intimated later on.
5.	a) Designation of the post(s) to be filled b) Scale of pay, allowances c) Place of work	a. Peon b. Rs 4900 – 10680 + Rs 1300 Grade Pay (Rs 6200/- fixed) c. Shimla
6.	a) Number of posts to be filled- i. Reserved for schedule castes ii. Reserved for schedule tribes) iii. Reserved for ex-service personnel priority/Reserved for ex-service personnel non priority. iv. Reserved for other categories such as disabled ex-servicemen / physically handicapped persons. v. Unreserved : Priority/Non - Priority) b) Duration of vacancies:	Un-reserved. One year in the first instance.

	c) Permanent /Temporary	Initially on Contract Basis
	d) probable date by which the vacancy will be filled	Immediately after interview.
7.	Qualifications required (including age limits)	Age 18 to 45 years.
	a) Priority candidates (i) Essential (ii) Desirable	<p>a)</p> <p>(i) Should have passed the Middle Examination or its equivalent from a Board/Institution duly recognized by the Central/State Government</p> <p>(ii) Knowledge of customs, manners & dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.</p>
	b) Non priority candidates (i) Essential (ii) Non Essential	b) ---
8.	Whether willing to wait and consider applicants from other exchange areas, in case local applicants are not available	No.
9.	Any other information considered relevant	-

Certified that while placing this demand, the instructions connected with the orders on communal representation as also reservation of vacancies for priority categories of applicants ex-service personnel etc. in the service have been strictly followed with due regard to roster required to be maintained in accordance with these orders.

Date:


/ Director (IT)-cum Member Secretary
(SITEG (EC), Shimla-9