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**No. IT-G(2)-6/2008-Vol-I-LOOSE**  
Government of Himachal Pradesh.  
Department of Information Technology.

From

**The Principal Secretary(IT) to the  
Government of Himachal Pradesh.**

To

1. All the Administrative Secretaries to the Government of Himachal Pradesh.
2. All the Heads of Departments in H.P.

**Dated Shimla-171002, the 22<sup>nd</sup> January, 2013.**

Subject:-

**Need for Computerization to accelerate the efficiency and accountability in the functioning of the Government – Latest instructions thereof – modification of instruction.**

Sir/Madam,

On the above cited subject, your attention is invited to Finance Department letter No. Fin.F-(A)-(11)-4/2004, dated 6<sup>th</sup> June, 2007 and Finance Department instruction/letter of even number dated 18.5.2007 vide which all Head(s) of Department(s) and Officer(s) above the level of head(s) of the Department(s) were allowed to be provided with a Computer & Printer or a Laptop for their Official use. The admissibility of this facility was also decided as per ANNEXURE (attached) with letter dated 6<sup>th</sup> June, 2007.

In partial modification of this letter the following additional instructions are issued for Administrative Secretaries :-

(i) It is clarified that Laptop includes Mac Book or any all-in-one device or tablet, but the maximum cost should not exceed Rs. 85,000/-. However, it be ensured that an officer is provided only one device.

*JDC IT*  
24/01/13

*S*  
28/1/13  
M. Nidhi

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- (ii) Information Technology Department of State Government will henceforth make available the Computer/Laptop/Mac Book or any other device to Chief Secretary/Additional Chief Secretaries/Principal Secretaries/ Secretaries posted in Himachal Pradesh Government Secretariat.
- (iii) Other Officers will continue to be provided a Computer/Laptop by the concerned Department.
- (iv) The Secretaries of the Government will hand over their Computer/Laptop/ Mac Book or other Device in the event of their transfer/posting out of Secretariat and in case of their retirement etc.

Yours Sincerely,

*Pcdhman*  
Principal Secretary(IT) to the  
Government of Himachal Pradesh.

Endst. No. As Above.

Dated Shimla-2, the 22<sup>nd</sup> January, 2012.

Copy forwarded to the Principal Secretary(Finance) to the Government of Himachal Pradesh with reference to their U.O. No. 52316380/Fin-E-12, dated 31.10.2012 for information please.

*Sd-*  
Principal Secretary(IT) to the  
Government of Himachal Pradesh.