

No. IT-G(2)-6/2008-Vol-I-LOOSE  
Government of Himachal Pradesh.  
Department of Information Technology.

From

The Principal Secretary(IT) to the  
Government of Himachal Pradesh.

To

1. All the Administrative Secretaries to the  
Government of Himachal Pradesh.
2. All the Heads of Departments in H.P.

Dated Shimla-171002, the 22<sup>nd</sup> January, 2013.

Subject:-

Need for Computerization to accelerate the efficiency  
and accountability in the functioning of the  
Government - Latest instructions thereof -  
modification of instruction.

Sir/Madam,

On the above cited subject, your attention is invited to Finance Department letter No. Fin.F-(A)-(11)-4/2004, dated 6<sup>th</sup> June, 2007 and Finance Department instruction/letter of even number dated 18.5.2007 vide which all Head(s) of Department(s) and Officer(s) above the level of head(s) of the Department(s) were allowed to be provided with a Computer & Printer or a Laptop for their Official use. The admissibility of this facility was also decided as per ANNEXURE (attached) with letter dated 6<sup>th</sup> June, 2007.

In partial modification of this letter the following additional instructions are issued for Administrative Secretaries :-

- (i) It is clarified that Laptop includes Mac Book or any all-in-one device or tablet, but the maximum cost should not exceed Rs. 85,000/-. However, it be ensured that an officer is provided only one device.

23/1  
20x17  
24/01/13  
25/1/13  
H.N. Singh

- (ii) Information Technology Department of State Government will henceforth make available the Computer/Laptop/Mac Book or any other device to Chief Secretary/Additional Chief Secretaries/Principal Secretaries/ Secretaries posted in Himachal Pradesh Government Secretariat.
- (iii) Other Officers will continue to be provided a Computer/Laptop by the concerned Department.
- (iv) The Secretaries of the Government will hand over their Computer/Laptop/ Mac Book or other Device in the event of their transfer/posting out of Secretariat and in case of their retirement etc.

Yours Sincerely,

*P. Dhiman*  
Principal Secretary(IT) to the  
Government of Himachal Pradesh.

Endst. No. As Above.

Dated Shimla-2, the 22<sup>nd</sup> January, 2012.

Copy forwarded to the Principal Secretary(Finance) to the Government of Himachal Pradesh with reference to their U.O. No. 52316380/Fin-E-12, dated 31.10.2012 for information please.

*- sd -*  
Principal Secretary(IT) to the  
Government of Himachal Pradesh.