

From

No. DIT-F(35)3/2006-II — 2660 — 2776, 2779 — 2819
Government of Himachal Pradesh
Department of Information Technology

To

1. All the Administrative Secretaries to the Government of Himachal Pradesh
2. All the MDs/CEOs of Boards/Corporations in Himachal Pradesh
3. All the Heads of Departments in Himachal Pradesh
4. The Secretary, HP Vidhan Sabha
5. The Registrar General, HP High Court.
6. All Universities, Tribunals, Courts, Commissions in Himachal Pradesh
7. All the Divisional Commissioners in Himachal Pradesh
8. All the Deputy Commissioners in Himachal Pradesh

Dated Shimla, the 24 th August, 2009

Subject: **AIRTEL's Himachal Pradesh Government Plan for Cell Phones.**

Sir,

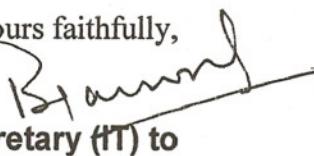
In continuation to this department earlier letter No. DIT F (35) 3/2006 dated June 21, 2006, it is to inform you that AIRTEL, after protracted negotiations, has offered two CUG Plans for Himachal Government Employees i.e. "AIRTEL 175 & AIRTEL 125 Himachal Pradesh Government Plan". The Committee of Secretaries in its meeting held on 25-07-09 has decided that this plan may also be circulated to all the Departments so that the Government Employees may have more options to choose CUG Plans. The officers/ officials (including retired employees) of various establishments mentioned above can opt for the BSNL Plan (circulated earlier) or AIRTEL CUG Plan as per their requirements. The salient features of AIRTEL Plan are as follows:

- In AIRTEL 175 Plan, effective rental shall be Rs. 75/- per month (if usage charges amount to Rs. 100 or more). There are no security, activation, CLI, Call Waiting, Conference or SIM card charges (including free replacement, if SIM goes faulty). However, in AIRTEL 125 Plan, effective rental shall be Rs. 125/- per month.
- In AIRTEL 175 Plan, 1500 minutes talk time is free within CUG and thereafter 10 paise per minute will be charged.
- In AIRTEL 125 Plan, 1000 minutes talk time is free within CUG and thereafter 50 paise per minute will be charged.
- All persons opting for any of the two plans shall constitute a Closed Users Group (CUG) and can talk to one another for specified time, as mentioned above, free of cost.
- 300 minutes of incoming calls while roaming in North Zone of AIRTEL (J&K, Punjab, Haryana, Chandigarh, Panchkula, Rajasthan, NCR Delhi, UP & Uttranchal) shall be free only in case of AIRTEL 175 Plan.
- 300 SMSs within CUG shall be free only in AIRTEL 175 Plan.

Details of AIRTEL CUG Plan are enclosed as **Annexure A**.

If and when standard tariff in other plans of AIRTEL comes down, such a benefit will be passed on to the subscribers of AIRTEL HP Government Plan also. Standard application form of AIRTEL has to be filled in along with a certificate from the Head of the Office/ DDO/ Controlling Officer in **Form-I**. The detailed guidelines including list of document and contact details for sale & service is given at **Annexure-B** for your reference. In case of any major problem regarding availability of connection or quality of service, which is not addressed properly or in time at the help-line or by the local office of AIRTEL, the customers in this Plan can contact Mr. Randeep Singh at 98160 49740.

Yours faithfully,

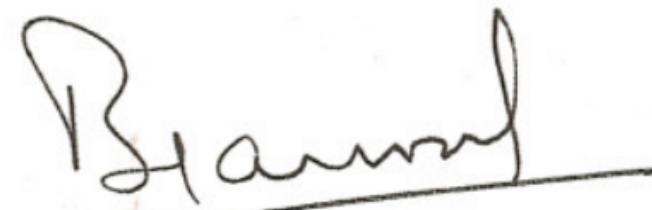

Secretary (IT) to
the Government of Himachal Pradesh

Exdst. No. As above

Dated: Shimla-2, the th August, 2009

Copy to:

1. Under Secretary(IT) to the Government of Himachal Pradesh
2. The Chief Executive Officer AIRTEL, Shimla-9 for information and necessary action.



**Secretary (IT) to the
Government of Himachal Pradesh**

Airtel's Himachal Government CUG Plan		
	Airtel Govt 175	Airtel Govt 125
Security Deposit*	NIL	NIL
Activation Cost	NIL	NIL
Sim Cost	NIL	NIL
ISD SECURITY DEPOSIT	NIL	NIL
Pulse	60 secs	60 secs
Rent	175	125
Service Tax	10.30%	10.30%
Effective Rent	193	138
Free Usage (Rs.)	100	Nil
Free outgoing minutes within Group (CUG)	1500 min; then 10p/ min	1000 Mins; then 50p/min
Local	60 sec	60 sec
Own network	50p	50p
To other Mobiles	50p	50p
To Landlines	50p	50p
STD	Re 1	Rs 1.5
ISD	Standard	Standard
Roaming incoming	Pulse 60 secs	Pulse 60 secs
North	300 mints incoming roaming free in North incl NCR Delhi & afterwards Re 1	Re 1
Roaming Outgoing north	Pulse 60 secs	Pulse 60 secs
Local (within visited circle)		
Own network	50p	Re1
To other Mobiles	50p	Re1
To Landlines	Re 1	Re1
STD (outside visited circle)		
To all networks	Rs 1.50	Rs 1.50
Roaming Outgoing Rest of India	Pulse 60 secs	Pulse 60 secs
Local (within visited circle)		
On Net	1	1
To other Mobiles	1	1
To Landlines	1	1
STD Roaming	1.5	1.5
SMS (per sms)		
Within Group	300 Free	Re 1
Local	Re 1	Re 1
National	Re 1	Rs 1.50
Roaming SMS	Rs1.50	Rs 1.50
International	Rs 5	Rs 5
Note:		
*1. Rs. 500/- security for Police personnel individually owned connections. However if connection paid by the Department or if assurance on payment recovery in case of default is given by the concerned police department then this deposit can be waived off.		
2. In Airtel, North includes J&K, Punjab, Haryana, Chandigarh, Panchkula, Rajasthan, NCR Delhi, UP & Uttranchal		

Guidelines for procuring AIRTEL connections and support services

There are two scenarios under which Airtel connections may be taken and the documents that are required to be submitted are as follows:

1. Type - Department Owned and Department Paid -

Description - Ownership of the Deptt and payment responsibility is of the concerned Deptt

Documents required to be submitted to Airtel:

Department Owned &
Paid Connections.

- 1.1 Purchase Order from the department concerned from authorized signatory
- 1.2 SEF duly signed by signatory and dealer with department stamp
- 1.3 Self Attested Photograph of the authorized signatory
- 1.4 Photo ID proof of authorized signatory
- 1.5 Proof of Address (Government department or Govt organisation). Options like Latest BSNL landline Bill, Electricity bill etc.
- 1.6 Bill Plan Declaration Form duly signed by authorised signatory.
- 1.7 PAN Card or TIN number of the department

2. Type - Individual Employee Owned and Paid

Description - Ownership and payment responsibility of the individual employee concerned

Documents required to be submitted to Airtel:

Self paid connections of
Govt employees

- 2.1 SEF (Subscriber Enrollment Form) duly signed by customer and dealer. (Department stamp required in case of self paid)
- 2.2 Self Attested Photograph of the customer
- 2.3 Bill Plan Declaration Form duly signed by the customer
- 2.4 Form - 60 / copy of PAN ID
- 2.5 Self attested Employment Proof with photograph signed & stamped by Class 1 or Gazzetted Officer - To serve both for POI & POA. (Format enclosed).
- 2.6 Permanent Address Proof (Mandatory). Options below :-

- Passport
- Election Commission Voter's ID Card
- Driving License
- Arms License
- Ration Card having stamped photograph of the applicant (valid for the card holder only)
- Photo ID by Govt. / Statutory Authority
- Post office passbook with stamped photograph
- PAN Card Allotment Letter issued in the name of the customer by Income Tax department having impression of PAN card and customer address
- Vehicle Registration certificate along with insurance certificate with photograph
- Certificate from Gram Panchayat (as per Format at Annexure A in case there is no printed certificate from the village panchayat)

Airtel Sales Helpline

To facilitate new connections Airtel has created a Sales Helpline. The helpline will be operational from 9.30 am to 6.30 pm from **Monday to Saturday** (except holidays). The helpline numbers are **9805501000** and **9805502000**. Employees wanting connections under these plans can leave their contact details behind and Airtel Sales Representative will visit and complete all necessary formalities. Alternatively, nearest Airtel Relationship Centre can also be visited for procurement of New CUG connection

Airtel Service Related Helpline

For any service related issues, employees are requested to call 121 or email at 121@airtelindia.com or visit nearest Airtel Relationship Centre.

Duly attested Passport
Size Photograph.

This is to certify that Mr/Ms _____ is working in the organization as _____ and is interested in taking a Post Paid connection of Airtel.

According to the office records the employee is working at the following address.

According to the office records the employee is residing at local address which is below

Signature & Stamp of Signing Authority.

Name:

Designation:

Date: